



## SOUTH DAKOTA BOARD OF NURSING

4305 S. Louise Ave., Suite 201 | Sioux Falls, SD 57106-3115  
605-362-2760 | <https://doh.sd.gov/boards/nursing/>

### MATP Program Requirements

**Program instruction must be no less than 20-hours:** 16-hours didactic and 4-hours clinical/lab. Instructors must use a Board approved curriculum for the 16-hour didactic portion of course. Instructors must ensure the 4-hour clinical/lab portion of course is taught by approved RN instructor; and that clinical skills are validated using the Board's Clinical Skills Checklist. *Annual re-validation of UMA skills is encouraged.*

#### Primary RN Instructors, ensure the following is met:

1. Your MATP is currently listed as an approved program on the SDBON's website.
2. All instructors are licensed RNs with a minimum of 2 years nursing experience. Verify current licensure status on the SDBON's website or via [www.Nursys.org](http://www.Nursys.org).
3. Review [Curriculum Content Guide](#) to ensure all required content is taught.
4. Use [Enrolled Student Log Form](#) to meet program documentation requirements. This form does not need to be submitted to the BON but should be maintained by employer per agency policy.
5. Use an approved curriculum to teach the 16-hour didactic portion of course; more than one curriculum may be used.

Approved Curriculums *See websites for more information*

- Sorrentino, S. & Remmert, L. (2009). Mosby's Textbook for Medication Assistants. May be purchased from [Elsevier](#) or vendor of choice. RN instructor should use textbook to teach 16-hour portion of course, refer to Curriculum Content Guide. Instructor is also responsible to teach the 4-hour clinical/lab and validate skills.
    - Optional Teaching Resources:
      - i. [Workbook for Mosby's Textbook for Medication Assistants](#)
      - ii. [Delegation Decision-Making Algorithm](#)
  - Hartman Publishing, Inc (2021). Hartman's Complete Guide for the Medication Aide. Can be purchased from [hartmanonline.com](http://hartmanonline.com). RN instructor should use textbook to teach 16-hour portion of course, refer to Curriculum Content Guide. Instructor is also responsible to teach the 4-hour clinical/lab and validate skills. See website for further teaching resources. See also [Delegation Decision-Making Algorithm](#)
  - [Avera Education & Staffing Solutions \(AESS\)](#) Taught by approved RN instructor. Includes 1 hour of clinical; remaining 3 hours with skills validation must be taught at the practice site/facility by an RN instructor approved by the Board.
  - [EduCare](#) Taught by approved RN instructor. Does not include the 4-hour clinical/lab and validation of skills, this portion of program must be taught at the practice site/facility by an RN instructor approved by the Board.
  - [We Care Online](#) Taught by approved RN instructor. Does not include the 4-hour clinical/lab and validation of skills, this portion of program must be taught at the practice site/facility by an RN instructor approved by the Board.
  - SD Community Mental Health Facilities: approved for use by agencies certified through the [SD Department of Social Services](#). Email [Tessa Stob](#) for more information.
6. Ensure the 4-hour clinical/lab instruction and skills validation is completed using the required [Clinical Skills Checklist](#). The checklist does not need to be submitted to the BON but should be maintained by employer per agency policy. Additional agency specific checklists may also be used.
  7. Provide a completion certificate to successful students.
    - A certificate template will be emailed to the primary RN instructor upon approval of the MATP.



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### Medication Aide Training Program: Curriculum Content Guide

#### Requirements:

- **16-hour didactic course instruction:**
  - An approved primary RN instructor is responsible to ensure all curriculum content listed in the first column is taught.
  - Unit tests are required to be administered for each unit of the curriculum. Instructors may choose to use review questions from the Mosby textbook to develop tests.
- **4-hour lab/clinical instruction.**
- Instructor must provide students a **Certificate of Completion** upon successful completion of the course.

Required Curriculum Content in ARSD 20:48:04.01	Approximate Timeframe
Provide course instruction on general information relevant to the administration of medications, including: <ul style="list-style-type: none"> <li>• Governmental regulations related to the practice of nursing, the administration of medication, and the storage, administration and recording of controlled substances;</li> <li>• Ethical issues;</li> <li>• Terminology, abbreviations and symbols;</li> <li>• Medication administration systems;</li> <li>• Forms of medication;</li> <li>• Procedures and routes of medication administration;</li> <li>• Medication references available</li> <li>• The role of unlicensed assistance personnel in administering medications</li> <li>• The rights of medication administration; and</li> <li>• Infection Control policies and procedures.</li> </ul>	7 hours
Administer Unit Test <ul style="list-style-type: none"> <li>• The passing score on tests should be 85%; an instructor may allow a student to retake tests one time before requiring additional review of course material.</li> <li>• <i>Use the Student Log Form to record scores.</i></li> </ul>	0.5 hour
Provide course instruction on an overview of the major categories of medications related to the body systems, including: Cardiovascular; Endocrine; Gastrointestinal; Integumentary; Musculoskeletal; Nervous; Reproductive; Respiratory; Sensory; Urinary; and Immune.	6 hours
Administer Unit Test	0.5 hour
Provide additional course instruction on categories of medications relevant to the healthcare setting where the unlicensed person will be employed.	2 hours
Provide clinical or laboratory instruction for the purpose of demonstration of medication administration and evaluation of individual competence. <ul style="list-style-type: none"> <li>• An approved RN instructor is responsible to provide clinical/lab instruction and to verify competency using the Board's <i>Clinical Skills Checklist</i>.</li> <li>• Faculty-to-student ratio cannot exceed 1:8 in clinical setting.</li> <li>• A 1:1 ratio is required for skills performance evaluation.</li> </ul>	4 hours
<b>Minimum Total:</b>	<b>20 hours</b>
Instructors should assist successful students to apply to take the SDBON's Final Exam to be listed on the Board's UMA registry. More information on the Final Exam and application process is located on the Board's website: <a href="https://doh.sd.gov/boards/nursing/UMA.aspx">https://doh.sd.gov/boards/nursing/UMA.aspx</a> .	

